

**Baptism Process at St Michael Catholic Community, Travis AFB – current as of 18 Oct 2024**

**Prerequisite:** Are you a subject of the Archdiocese for the Military Services?

**Yes.** I am an AMS Subject (Active Duty, Dependent of Active Duty, Govt. Employee Outside USA, Family Member Residing with Govt. Employee Outside USA, Resident at a Military Academy, VA Medical Center Patient). Proceed to **Step 1**.

**No.** I am not an AMS Subject – Get a Letter of Permission from your local diocese

**Step 1:** Register as a parishioner and participate in the Mass. Fill out the New Parishioner form\* at <https://stmichaeltravis.org/resources/forms/>

\*(Unless you have already filled out a New Parishioner form, which everybody who comes should do)

**Step 2:** Fill out the **Baptism form** at <https://stmichaeltravis.org/resources/forms/>

**Step 3:** Parents and godparents complete the **Baptism Class**.\*

Baptism Class online: Go to <https://formed.org/signup>

**FIND Your Parish or Organization:** (type in): St Michael Catholic Community Travis AFB and select.

**NEXT:** Create your account. Our parish has purchased a subscription as a free benefit for your family faith formation.

**Watch: Reborn videos:** Entering the Mystery: The Rite Explained (24 mins) and Nurturing the Life of Grace: Called to Mission (25 mins). Next: Email [st.michaeltravis@gmail.com](mailto:st.michaeltravis@gmail.com) to schedule your meeting. You will receive credit after meeting with Fr Jeff. He meets with parents and godparents on the First Wednesday of the month at 1700. Fr Jeff will advise if he will meet via Zoom or in-person.

\*Unless you have a certificate to prove you received training on baptism in the past two years.

**Step 4:** Godparents provide a letter from their parish stating they are practicing Catholics and eligible sponsors for baptism and a copy of their **Confirmation Certificate**. Also, they must provide a certificate showing they have completed course to prepare them for being godparents. Documents may be emailed as an attachment to [st.michaeltravis@gmail.com](mailto:st.michaeltravis@gmail.com).

**Step 5:** Schedule a baptism date. Must be coordinated via email.

If you have any questions, contact me at [st.michaeltravis@gmail.com](mailto:st.michaeltravis@gmail.com).

Sincerely,

Roger Olaes  
Parish Coordinator  
St. Michael Catholic Community  
Travis AFB, CA

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